

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY
Executive Board Meeting Minuets

Date: April 13, 2023 Time: 9:00 a.m.

Place: EMA Office
640 N. River Rd., N.W. Unit B
Warren, OH 44483

Roll Call:

Mayor Doug Franklin (*Chief Ken Nussle*)
 Commissioner Dennis Malloy
 Director John E. Hickey (Non-Voting)
 Mayor Ben Kyle
 Trustee Ed Anthony
 Roger Peterson

Chief James Pantalone (*Chief Ray Pace*)
 Mayor Deidre Petrosky (*Chief David Rea*)
 Trustee Jeff Tucker
 Sheriff Paul Monroe
 Chief Steve Craiger

Guests: Kristen Gallagher, Red Cross, Kevin Kuriatnyk, TCHMRT, Thomas Domes, TCFIU.

Chairman Anthony called the meeting to order at 9:00 A.M.

Roll Call Taken

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes from the March 9, 2023 meeting as presented. There being none -

MOTION: A motion was made by Chief D. Rea to approve the minutes of the March 9, 2023 meeting as presented.

Chief S. Craiger seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for Feb/March 2023 There being none

MOTION: A motion was made by Chief Ken Nussle to approve the Feb/Mar 2023 financial report

Mayor B. Kyle seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVED JUN 15 2023

EMA DIRECTORS OPERATIONAL UPDATE

Director Hickey provided a written report: **(See Attachment)**

A brief overview of the director's report was conducted.

- Discussed need to update the current county Emergency Operations Plan.
- Will attend an ICS/EOC class at Texas A&M May 8th –May 12th. (Grant Funded)
- Conducting multiple ICS 300 training classes in April & May 2023.
- Discussed East Palestine Train Derailment reimbursement for responders.
- Discussed upcoming 2024 Eclipse and planning meetings.
- Advised board that I will be on vacation and out of state from May 30th – June 11th. HazMat Chief will cover calls etc.
- Working with TC Maintenance to replace all bulbs in EMA Classroom/office with brighter LED bulbs.
- Will be hosting an introductory Amateur Radio Class at the EMA Office in conjunction with Mecca Fire Department.

HAZMAT

- Provided presentation on a proposed Trumbull County Hazardous Materials Response Team Stipend proposal for team members. (Power Point presentation attached)

FIRE INVESTIGATIVE UNIT

- Written Report Submitted, See Attached.
- Investigated one structure fire in Southington Township and one in Braceville Township.
- Still working on SOP updates, and awaiting final draft of NFPA 1321 to be approved.

LEPC

- Annual exercise will be conducted as a table top exercise at Ultium Cells in Lordstown next week on Thursday April 20th at 1000.
- All Tier 2 submissions have been entered into the CAMEO software system.
- Will purchase a Chlorine Kit for the TCHMRT.
- Continuing training on drones.

OLD BUSINESS

- Discussion concerning current EMA Mobile Command Post. Application for use of county ARPA funds was submitted that would be used to purchase a new mobile command post for Trumbull County Emergency Services. No word on approval as of yet.

NEW BUSINESS

- Director Hickey discussed the use of future EMPG grant funds to hire a consultant to assist with the rewrite of the current Trumbull County Emergency Operations Plan. The rewrite would be estimated to cost in the range of 60-70 thousand dollars for the consultants work. Discussion was held, with no decision or action taken.

- Discussion to approve the purchase of Orion Disaster Management Software from FuturITy, Inc. for use by the Trumbull County Emergency Management Agency for use during disasters
 Year 1: \$13,000.00 (First Year Set Up, Training and Import of Tax/GIS Info.
 Year 2: \$11,250.00
 Year 3: \$11,250.00

MOTION: A motion was made by Trustee R. Peterson to approve the purchase of Orion Disaster Management Software from FuturITy for the amounts listed prior.

Mayor B. Kyle seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

- Discussion to approve the transfer of the former command post camper to the Trumbull County Fair Board. The camper has been assigned to the EMA officially by the TC Auditors Office, and can now be transferred legally.

MOTION: A motion was made by Mayor B. Kyle to approve the transfer/donation of the former mobile command post camper from the EMA inventory to the Trumbull County Fair Board.

Chief K. Nussle seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

- Chief Domes of the TC Fire Investigative Unit presented an application from Colton Garland of the Braceville Fire Department for membership on the TC FIU.

MOTION: A motion was made by Chief D. Rea to approve the membership and appointment of Colton Garland to the Trumbull County Fire Investigation Unit, per the recommendation of Chief Thomas Domes.

Chief R. Pace seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

ANNOUNCEMENTS

The next regularly scheduled meeting will be on May 19, 2023 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

MOTION: Mayor B. Kyle made a motion to adjourn.
 Trustee R. Peterson seconded the motion.
 Meeting adjourned at 10:019 A.M.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED